



## **PSC MEETING MINUTES OF December 19, 2018**

In attendance: John Struzziery

Commissioners: Rick Mattila  
Richard Booth  
Peter Pyclik  
Andrew Grosso

Financial Assistant: Carol O'Connor

Absent: Lou Collins

Meeting called to order @ 4:30 pm by Rick Mattila

### **Accept Minutes of November 28, 2018**

Peter Pyclik made the motion to accept the minutes seconded by Richard Booth  
Unanimous

### **Director's Notes (report attached to permanent record minutes):**

#### **Assistant Director's Position:**

Several resumes for the Assistant Director's position were received. A short list was created and interviews were held. An offer has been made to the top candidate.

#### **Berm Update:**

At the November meeting Richard Booth had asked if the Sewer Department had any concerns about the berms that are being considered along Nantasket Ave. John spoke the Conservation Administrator, Chris Krahforst and since the berm that was put in was not in compliance, the intent is to remove the berm.

#### **Coordination of Major Projects:**

John Struzziery noted that a follow up meeting with department heads is scheduled for 12/20/18 to discuss traffic control, impacts, and a community awareness plan for the spring/summer projects including the Gunrock Atlantic Ave project, the interceptor, and the force mains with the other Town projects such as the paving project. Also another meeting will be held on 1/9/19 with all utilities including Aquarion Water and National Grid to understand their projects and how all the projects will be sequenced.

#### **Pump Station Safety Repairs:**

The project includes replacing ladders and other support work. The original bids came in higher than expected so WC is working on restructuring the project with a modified scope.

#### **Above Ground Storage Tank:**

It is anticipated that the Above Ground Storage Tank installation will be completed in January.

**Regionalization:**

The larger group met on December 11, 2018 to review estimated capital costs and the share of costs per community. Scituate is on board to move forward and Cohasset is still reviewing if they want or need additional sewerage. WC will be revising the costs based on comments made at the last meeting and a final report will be completed by the end of January. A meeting will be held at the end of January to present the plan to the appropriate Town leaders of each community.

**Financial Reports: (report attached to permanent record minutes):**

Carol reviewed the current year budget and the actual to date numbers. The first quarterly billing went well.

**Woodard Reports: (report attached to permanent record minutes):**

WC added more detailed information on the task orders completed but the Commission is requesting that the report show what the planned work was and what work was completed

**Quarterly Commission Report:**

The commission reviewed and provided comments to the quarterly report. The report will be updated with their comments and sent to Nancy Allen.

Meeting adjourned at 5:45 pm – motion by Richard Booth seconded by Peter Pyclik - Unanimous vote